



Clerical-Technical Recognition Award
Thomas & Concettina Giozzo Endowment Fund

NOMINATION FORM

Directions: Complete this nomination form and submit it with a minimum of two support letters (maximum of five) by MSU Colleagues by 5:00 p.m. (extended date: May 29, 2009), to CT Recognition Award Selection Committee, Room 120 Nisbet Building. Additional information may be included if it supports the applicant's nomination.

Nominee's Name:
Nominee's Department: Position:
Nominee's Work Address:/Phone:
Nominee's Supervisor (if known):

Your Name: Department:
Work Address/Phone:
E-mail Address:
Your Employee Group (check one):
APSA APA CT FOP 1585 999 547 274 Nurses Non-Union Other

Describe the nominee's job duties:

Please attach additional pages describing the nominee's accomplishments in the four rating categories listed below using specific examples. Selection of the award recipient is based on the nomination and support letters.

- 1. Respect of their peers and continuous diligence in attending to their daily responsibilities.
2. Concern for students, faculty, staff, and colleagues in their respective units, particularly (but not limited to) those assisting overseas U.S. students and faculty, international students, international faculty, etc.
3. Extraordinary and significant contributions to the community or public service.
4. Innovative thinking in facilitating unit tasks and responsibilities.